

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on August 19, 2013 in the High School Learning Lab, room 103, 800 E. Crawford Street, Prairie du Chien, Wisconsin, 6:30 p.m.

CALL TO ORDER

Meeting was called to order by President, Joe Atkins at 6:40p.m.

Achenbach- present

Atkins-present

O’Kane-present

Quamme- present

Forsythe-present

Morovits-Feye- present

Panka-present

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

**Motion by Mark Forsythe seconded by Christine Panka to adopt the agenda with all in favor. Motion carried.**

CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

1. Approval of Minutes
  - a. July 15, 2013 Regular Board Meeting
  - b. July 15, 2013 Finance Committee Meeting
  - c. July 15, 2013 Building and Grounds Committee Meeting
  - d. July 19, 2013 Finance Committee Meeting
  - e. August 5, 2013 Policy Committee Meeting
  - f. August 12, 2013 Building and Grounds Committee Meeting
2. Financial Report: Approval of Payment
  - a. (The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)
3. Personnel
  - a. Approval of Resignations of Vicki Bond as HS English Teacher, Shannon Doyle as HS Math Teacher and Jane Yeomans-Wonderling as HS Special Education Teacher
  - b. Approval of Resignation of Linda Nelson as part-time cook, Amy Opprieht as part-time Teacher Aide and Karen Moris as part-time BAK Teacher Aide
  - c. Approval of Resignation of Gary Keeney as 7<sup>th</sup> grade Girls Basketball Coach, Jen Gallagher as MS Cross Country Coach
  - d. Approval of Krista Strachan as HS Math Teacher at \$36,918
  - e. Approval of John Fretham as HS History Teacher at \$39,351
  - f. Approval of Brad Lange as BV History Teacher at \$36,918
  - g. Approval of Natalie White as HS English Teacher at 36,918
  - h. Approval of Julie Bell as cook
  - i. Approval of Amanda Strnad, Emily Drinkwine, Rebecca Brooks, Mary Mara, Anna Troester, Chet Knutson, Renee Storkson, Jessica Nagel, Mary Prindle, Sydni Durrstein, Nooshin Ardestani as Teaching Assistants
  - j. Approval of Substitute Teacher Brad Gillitzer and Sarah Hocking
  - k. Give Administration approval to hire a third Sign-Language Interpreter per prior approval of Lancaster Superintendent (It is anticipated that we will have three Open Enrolled In deaf students.)
  - l. Approval of 5/6 grade Football Coaches Aaron Amundson, Ryan Saint, Jeff Bills, Alex Osterkamp
  - m. Approval of 7/8 grade Football Coaches Cory Koenig, Kalen Hagen, Dave Petrowicz, Matt Martin, Mike Rogge, Brad Smock
  - n. Approval of Janet Nelson and Kelly Gallagher as MS Cross Country Co-Coaches
4. Youth Options (if any)-**NONE**

**Motion by Lonnie Achenbach seconded by Christine Panka to approve all minutes and Financial above except pull out Infinite Campus and Skyward invoices with all in favor. Motion carried.**

**Motion by Lonnie Achenbach seconded by Christine Panka to approve all personnel items above with all in favor. Motion carried.**

## CITIZEN PARTICIPATION-NONE

### CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

1. Upcoming Meetings and Board Items
  - a. "Tentative" August 22, 2013 Chinese Welcome Dinner @5:30 p.m. China Buffet-**will be rescheduled**
  - b. September 9, 2013 Policy Committee Meeting @ 6:30 a.m. HS Conf. Room
  - c. September 9, 2013 Finance Committee Meeting @ 6:00 p.m. City Hall Council Chambers (prior to regular board meeting)
  - d. September 9, 2013 Regular Board Meeting @ 6:30 p.m. City Hall Council Chambers-
  - e. "Tentative" September 4, 2013 Special Regular Board Meeting @ 6:30 p.m. (Decide on new date) **will be rescheduled for 9/18/13 6:00 p.m. @ Peoples State Bank, Bring Sandwiches from Hardees**
  - f. September 16, 2013 Building and Grounds Meeting @ 6:30 a.m. HS Conference Room-**cancelled**
2. Information Items
  - a. August 8 & 9, 2013 WASB Economics for Opinion Leaders: School Board Members, Green Bay, WI
  - b. October 10<sup>th</sup> and 11<sup>th</sup> 6th grade Outdoor Education at Wyalusing State Park (Board/Administration to help with breakfast on 10/11/13)
  - c. October 15, 2013 WASB Region 9 Fall Meeting in Fennimore WI at 6:00 p.m.
  - d. November 19, 2013 2013 Business and Education Summit @ Southwest Tech in the Lenz Center
  - e. January 22-24, 2014 State Convention 2014 Milwaukee Wisconsin
  - f. (SET) Possible PEA negotiations dates/time

**10/10 and 10/11-Wausau WASB Meetings**

**10/31 and 11/1-Madison WASB Meetings**

### REPORTS AND DISCUSSION (action if appropriate)

1. Superintendent/Building Administrator's Report/Presentation
  - a. AP data-**92 kids took 194 test 63% got a 3 or above**
  - b. Elementary Grades: Enrollment projections by grade; teacher staffing needs/changes (possibly give approval to administration to hire teacher at Bluff View)
  - c. Affordable Care Act
    - i. Measurement Period; June 1, 2013 to May 31, 2014
    - ii. Part-time staff must be under 30 hours, 5 hours and 45 minutes per day is new standard

**Motion by Lonnie Achenbach seconded by Mark Forsythe to approve recommendation "A" on Drew's handout with all in favor. Motion carried.**

**Talk about discussion "B" in closed session.**

### OLD BUSINESS (action if appropriate)

1. Approval of Co-op sharing a music teacher resolution with Seneca School District (Approved on 7-15-13, Laura Mackey as Music Teacher for Prairie du Chien School District and Seneca School District)
2. Discussion of where and when Board Meetings and Monthly Committee meetings will take place-**2<sup>nd</sup> Monday of each Mont @ City Hall Council Chambers**
3. Discussion of chrome books and calculator fees communications-
  - o **Parents felt blindsided by these fees. They need to be communicated better to parents up front.**
  - o **Have parents and/or students sign paper confirming that they received the chrome book and/or calculator. Administration thought they had communicated it well, but obviously we fell short.**
  - o **Put together a communication that explains the policy, replacement costs, expectations, etc. Send out via email, radio ad, newspaper ad.**
  - o **Have both parents and student sign off on form**

**Motion by Ron Quamme seconded by Christine Panka to approve co-op with Seneca School District.**

### NEW BUSINESS (action if appropriate)

1. Any items removed from Consent Agenda for further discussion
2. Grants & Donations read into record and approved (if any)
  - a. Donation from Cabela's \$3500 for BV Middle School

- b. Donation from MPC \$250 for school supplies
3. Discussion/action on possible HS Gator or Equivalent
4. Final reading of Crisis Management Policy
5. Approval of HS English Teacher (has not been determined as of posting time but may be available for the meeting)
6. Approval of Annual Short-term borrowing resolution
7. Approval of polo shirts for all staff
8. Student Travel (if any)
9. Committee Meeting Reports by Board members
  - a. Policy Committee
  - b. Building & Grounds
  - c. Finance

**Motion by Christine Panka seconded by Lynn O’Kane to approve Infinite Campus and Skyward vouchers will send out price comparisons from prior years with all in favor. Motion carried.**

**Motion by Lonnie Achenbach seconded by Mark Forsythe to extend RFP on HS Gator for one week then board will setup meeting for only purpose of reviewing bids and give authorization to spend up to \$12,500 with all in favor. Motion carried.**

**Motion by Christine Panka seconded by Lynn O’Kane to approve Crisis Management Policy final reading with all in favor. Motion carried.**

**Motion by Lonnie Achenbach seconded by Mark Forsythe to give Administration authority to hire HS Spec Ed Teachers with all in favor. Motion carried.**

**Motion by Lonnie Achenbach seconded by Ron Quamme to approve of Annual Short-term borrowing resolution at .95% for the one year time period with Mark Forsythe abstaining and all others in favor. Motion Carried.**

**Motion by Lynn O’Kane seconded by Christine Panka to approve of short sleeve polo for regular staff (teachers, custodians, TA’s, Admi., Board members) for \$23/shirt with all in favor. Motion carried.**

**Motion by Lonnie Achenbach seconded by Tracy Morovitis-Feye to have sample of sizes in mens and woman’s styles for staff to indicate choice and then will order with all in favor. Motion carried.**

PARKING LOT FROM LAST MEETING (items that arise during the meeting that aren’t on the agenda, but which may need follow-up)

1. Marketing Committee: Website, Community events, Open Enrollment
2. Student Accident Insurance (continue to study for 2014-2015 school year)-**take off until May 2014**
3. Future Joint Meeting Crawford County Board and other Area School’s (nothing planned; possibly Spring 2014)
4. Update (Confirm date) on World Languages (in October)
  - a. Invite DPI World Languages Consultant to introduce “Global Education Achievement Certificate” option and other updates at state level
  - b. Sister Schools discussion
  - c. Discussion on possible future Dia de Muertos and Chinese New Year celebrations
5. Review of Pre-K peer modeling program (in January)-**have teachers video tape their students in the classroom**
6. Review new K-5 Reading Program (in February)-**have teachers video tape their students in the classrooms**

**Lynn O’Kane will create and maintain a Google calendar for upcoming Board meeting presentations**

**Motion by Ron Quamme seconded by Christine Panka to go into closed session at 8:10 p.m. with all in favor. Motion carried.**

CLOSED SESSION

BE IT RESOLVED that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi – judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- a. Individual student activity issues
- b. Two Individual Teacher certification issues; position pay, and benefits
- c. Teacher/Support Staff Retirement window opening and any retiree changes from past offerings
- d. Possible change of admin. duties; Laura Stuckey being designated as SE Director as she has completed her education/certification in that area and has been partially filling that role for this past school year.
- e. District Administrator evaluation and goals

#### RETURN TO OPEN SESSION

#### ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

1. Possibly opening of early retirement window and retiree offering parameters
2. Other
- 3.

**Motion by Lynn O’Kane seconded by Lonnie Achenbach to open early retirement window and offer early payment economic stipend with all in favor. Motion carried.**

**Motion by Lynn O’Kane seconded by Lonnie Achenbach to have Laura Stuckey as Special Education Director and BAK Principal with additional pay level of \$10,000 with all in favor. Motion carried.**

#### ADJOURNMENT

**Motion by Ron Quamme seconded by Christine Panka to adjourn the meeting at 8:55 p.m. with all in favor. Motion carried. Meeting adjourned.**

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Joe Atkins, President

Notes taken by Vicki Waller and Drew Johnson